MIDDLE BUCKS INSTITUTE OF TECHNOLOGY

SECTION: PUPILS

TITLE: STUDENT RECORDS

ADOPTED: July 1, 1991

REVISED:

---

216. STUDENT RECORDS

1.Purpose
SC 1402(b)
1532
1533

The educational interests of the pupil and of society require the collection, retention, and use of information about the individual pupils and groups of pupils. The welfare and progress of pupils is inextricably related to the maintenance of a thorough and efficient system of public schools; the latter cannot be achieved nor assessed in the absence of appropriate information about the former.

SC 1409

It is no less the interest of society to protect the right of each of its members against an unwarranted invasion of privacy. The primary purpose of pupil record keeping shall be the educational welfare and advancement of the pupil.

2.Authority
Title 22
Sec. 12.33
P.L. 93-380
34 CFR 99

The Executive Council has primary responsibility for the compilation, maintenance, access to and security of pupil records. Only records mandated by the Commonwealth or federal government or specifically permitted by the Executive Council may be compiled by the staff.

The school's policy is based on Russell Sage Foundation Guidelines and conforms to mandated rules, State and federal, to ensure the individual's right to privacy.

The Executive Council authorizes the administration to forward education records on request to a school in which a pupil of this school seeks to enroll or intends to enroll.

3.Delegation
of Responsibility
Title 22Sec. 34 CFR
99P.L.
93-38012.33
12.32

The Director or designee shall prepare for the consideration and approval of the Executive Council a comprehensive plan for pupil records other than directory information which shall conform to the "Guidelines For Collection, Maintenance, And Dissemination Of Pupil Records" and the federal guidelines implementing the Family Educational Rights And Privacy Act (Public Law 93-380).